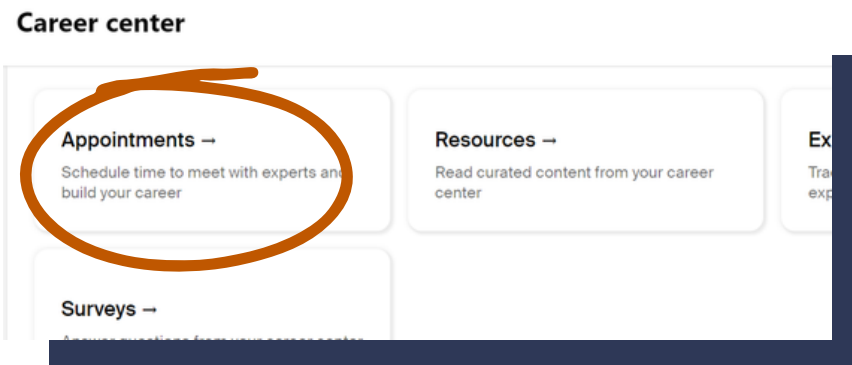


SCHEDULING A HANDSHAKE APPOINTMENT

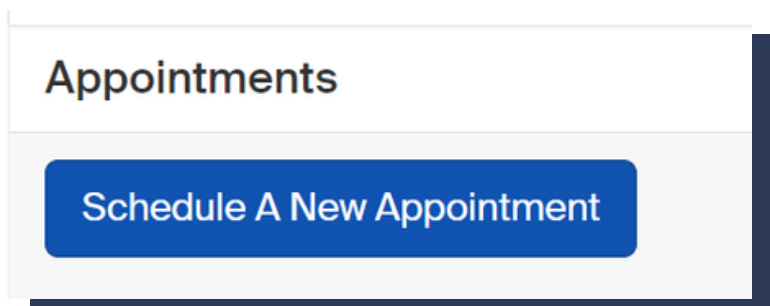
1. Login to Handshake with your **UT EID** and **password**
<https://utaustin.joinhandshake.com/login>
2. On the sidebar, select **"Career Center."**



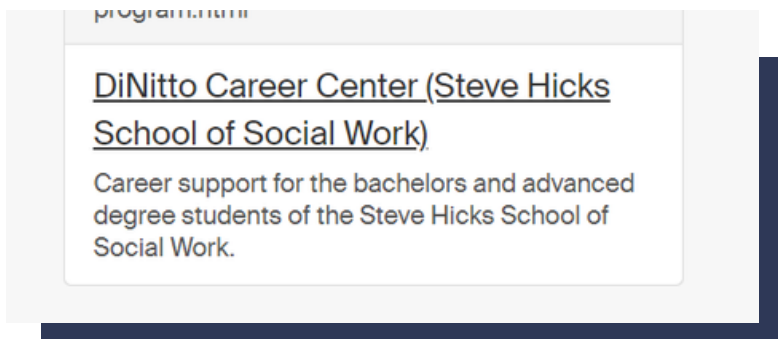
3. Select **"Appointments."**



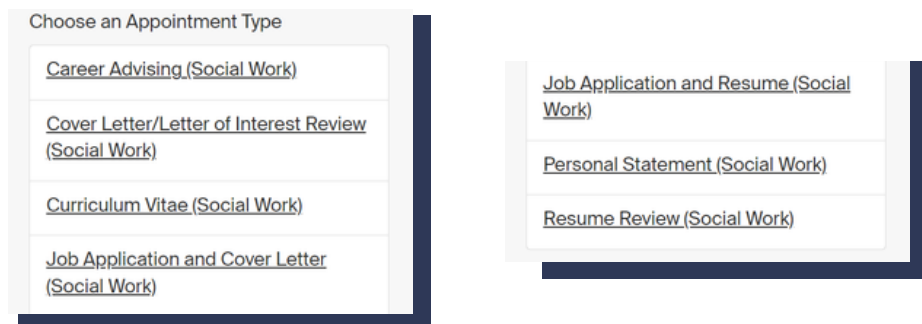
4. Select **"Schedule New Appointment."**



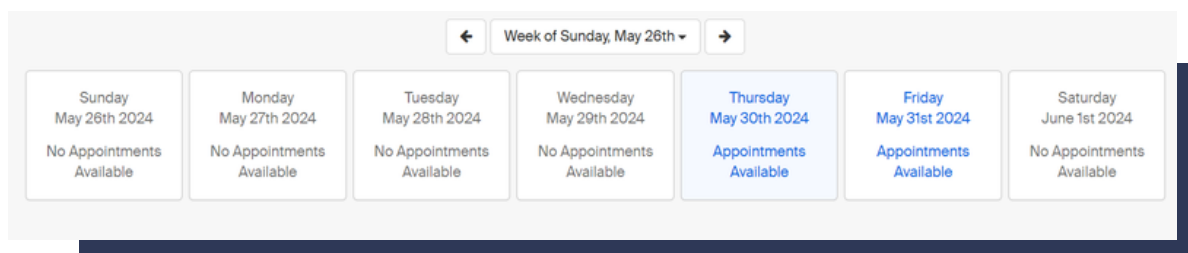
5. Under category, select “DiNitto Career Center (Steve Hicks School of Social Work).”



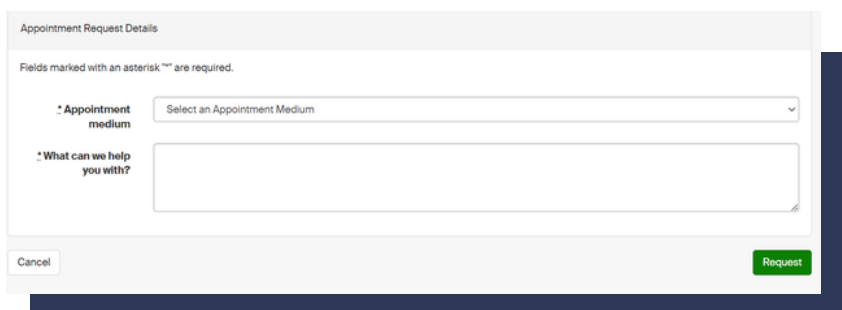
6. Under “Choose Appointment Type,” select what type of appointment you’re requesting.



7. Select your preferred time.



8. Fill out the short form and then select “request.”



9. You will receive and email from Handshake confirming the appointment.