



The DiNitto Career Center has your study resources! Visit the Center to check out **official study guides** and access to **online practice tests**. Current Students & Alumni up to 6 months after graduation get:

- **Study Guide (DSM V):** 14-day checkout with up to three free extensions (*when no waitlist*).
- **Online Testing Materials (DSM V):** Free first testing account. Subsequent account(s) are \$10.
- Contact the DiNitto Center with questions at dccs@austin.utexas.edu or (512) 232-7362.

LBSW/LMSW Step by Step Guide to Licensure in Texas

1 Apply for exam preapproval with **BHEC, the Texas Behavioral Health Council**. Go to <https://www.aswb.org/texas/> and click on “Apply for Exam Preapproval Now.” *This will cost you \$60.*

2 After receiving confirmation from BHEC, register to take the exam with **ASWB, Association of Social Work Boards**. Go to <https://www.aswb.org/texas> and click on “Register for Social Work Licensing Exam”. *This will cost you \$230. This is a four-hour exam with 170 multiple choice questions.*

****This step requires you to ask your advisor to send a letter to ASWB verifying that you are eligible to sit for the exam early (prior to graduation). You may sit for the exam in your last semester - if you are graduating in May, you may start the process January 1; if you are graduating in August, you may start the process June 1.*

3 ASWB sends you an email confirming your registration to take the exam, as well as information on how to schedule your exam at a **Pearson VUE testing site**.

*****Steps 1-3 can be completed prior to graduation. Steps 4 and 5 can only be completed after graduation.*****

4 After taking and passing the exam, you may start the process with BHEC on the day you officially graduate. Go to the **Texas State Board of Social Worker Examiners** website <https://www.bhec.texas.gov/texas-state-board-of-social-worker-examiners/forms-and-publications/index.html>



Under ***Applications for Licensure***, click ***Licensed Baccalaureate Social Worker, Application for*** LBSW, or ***Licensed Master Social Worker, Application for*** LMSW

For both applications, you must submit the following through an online portal:

___ **Application for licensure - Form A**

___ **Copy of Government-issued Photo Identification**

___ **Submit fee (\$109.00)** If you're a veteran, submit a copy of your DD214 to get fee voided and application expedited.

___ **Official college transcript verifying BSW or MSW from a CSWE accredited program** (*Please check with your advisor as to the date your degree will be conferred on your transcript.*)

___ **Proof of completion of Jurisprudence Exam** (*You will also have to apply for the Jurisprudence Exam. This is a \$39, 126 questions, no fail exam that you take online. All new applicants for licensing must take this exam to get their license! Go to the following website:*

<https://www.bhec.texas.gov/texas-state-board-of-social-worker-examiners/jurisprudence-examination/index.html>

___ **NPBD Self-Query Report** - Checks if the information you put in to your self-query with the National Practitioner Data Bank matches what they already have on file. Go here:

<https://www.npdb.hrsa.gov/pract/selfQueryBasics.jsp>

___ **Verification of Licensure in Other Jurisdiction - Form II** (if previously licensed in another jurisdiction)

___ **Examination Security Information Form – Form VII** (*this form essentially states that you are not taking the exam for someone else*)

___ **Social Work Employment History Form – Form I**

After the application is received, you will be given instructions on how to submit fingerprints for a background check. There will be a \$50 fee.