



The University of Texas at Austin  
Steve Hicks School of Social Work

Steve Hicks School of Social Work Office of Admissions • 1925 San Jacinto Blvd. Stop D3500 • Austin, TX 78712-1405

THE UNIVERSITY OF TEXAS AT AUSTIN STEVE HICKS SCHOOL OF SOCIAL WORK

MASTER OF SCIENCE IN SOCIAL WORK PROGRAM REQUEST FOR REFERENCE-**FACULTY LIAISON**

This portion to be completed by applicant:

Applicant's Name: \_\_\_\_\_

UT EID: \_\_\_\_\_

Semester/Year for which you are applying: \_\_\_\_\_

Name of person providing reference: \_\_\_\_\_

Under provisions of the Family Educational Rights & Privacy Act of 1974, I waive my right of access to this recommendation;  
The University of Texas at Austin may, therefore, consider it to be confidential:

☐ I do ☐ I do not waive my right to access this form and the information contained in it.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

This portion to be completed by the individual providing the reference:

The person named above is applying for admission to our Master of Science in Social Work degree program and has given your name as a reference. Undergraduates with a bachelor's degree from a CSWE accredited program may be eligible for post-BSW status, enabling them to complete the MSSW in only one year. Your candid assessment of the applicant's readiness for field instruction at the advanced Master's level would be greatly appreciated. Please complete this form and email to [ssw-recommendations@austin.utexas.edu](mailto:ssw-recommendations@austin.utexas.edu). **A letter of reference for the applicant may be attached to this form.**

**A.** In what capacities and for what length of time have you known the applicant?

**B.** Please compare this applicant in terms of other graduate school candidates whom you have known:

	Exceptional Top 1%	Superior Upper 10%	Very Good Upper 15%	Above Average Upper 25%	Average Upper 50%	Below Average Lower 50%	Unable to Evaluate
Academic Ability & Potential							
Commitment to Social Justice							
Written Communication Skills							
Oral Communication Skills							
Creativity & Imagination							
Emotional Maturity & Stability							
Leadership Ability							
Self Awareness							
Ability to Respect and Work with Others							
Willingness to Accept Direction and Supervision							

**C.** Please indicate your recommendation for this applicant's admission:

☐ Highly recommend ☐ Recommend

☐ Recommend with some reservation ☐ Do not recommend

**D.** Do you recommend this applicant for the post-BSW program? ☐ Yes ☐ No

**E.** Please use the space below to comment on the applicant's overall field work performance:

**F.** Please use this space to comment on the applicant's strengths as a candidate for advanced social work education and ability to move directly into the final field placement:

**G.** Please comment on any areas that will require attention during graduate study:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

*When complete, please email this form to [ssw-recommendations@austin.utexas.edu](mailto:ssw-recommendations@austin.utexas.edu). We sincerely appreciate you taking the time to share your impressions of the applicant with us.*