

PROCESS RECORDING # _____

Intern:

Client (de-identified / initials):

Specific location of interaction:

Date of interaction:

Date turned in to Field Instructor:

Date turned into Faculty Liaison:

Client description: Demographic information such as age, gender, race, ethnicity, etc. as appropriate. Include important members of client system.

Presenting problem: Description of problem from client's perspective. Reason for client referral.

Intern goals for the interaction: Specific purpose for meeting with client.

Client goals for the interaction: What client hoped to accomplish in meeting with worker.

What was happening just prior to this interaction: Description of events or worker or client thoughts/feelings prior to the actual interaction that provides helpful information in understanding the context of the interaction

Dialogue	Intern's Feelings	Analysis	Field Instructor Comments
Verbatim dialogue of all persons involved in interaction. Should cover approximately 15 minutes of the most significant part of the interaction. Face to face interactions are preferred.	Specific identification of emotions along with brief explanations where appropriate.	Include any of the following:	Include any of the following:
Intern:	Write your feelings/emotions as this dialogue is taking place and align your comments with corresponding dialogue.	Skill identification and evaluation	Specific strengths based constructive feedback
Client:		Assessment information	Alternative responses, techniques, interventions and roles
Intern:	Example: "I was feeling anxious because..."	Theories or models being utilized and rationale for selection	Comments on possible meanings of client responses
Client:		Identification and explanation of intervention	Questions for further reflection
		Cultural context	Suggestions for further skill

	"I am frustrated because we had set a doctor appointment	Developmental consideration	development and learning
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PROCESS RECORDING page:

Dialogue	Intern's Feelings	Analysis	Field Instructor Comments
	<p>for today..."</p> <p>Statement such as, "I feel the client is...." Is not a statement of your feeling. It is what you think about the client and needs to be a part of your analysis.</p>	<p>Values and ethical considerations</p> <p>Social justice issues</p> <p>Identification of social work roles</p> <p>Observations and questions that may be emerging regarding content, process and professional use of self</p> <p>Comments about the intern's experience of the session or internal process distinct from column 2</p>	

PROCESS RECORDING page:

Client and mezzo system strengths: Students are encouraged to list several strengths

What I learned about myself through this process recording: What skills come naturally to me and what skills do I need to improve upon? What client issues/behaviors seem to be “triggers” for me?

How my assessment and intervention planning will be impacted by this interaction:

Actual outcome in reference to previously identified presenting problem and worker/client goals. Were the goals achieved? What factors contributed to the outcome? Specific identification of next steps in context of overall plan.

Specific questions for supervision with Field Instructor: Students must ALWAYS have questions. Over time their questions should grow more specific and sophisticated. Questions are to be reviewed in supervision.