

SAMPLE RESUMÉ – BSW COMBINATION

KENDALL ANDREWS

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CAPABILITIES

- Proven ability to provide case management services and connect clients to community resources
- Strong conflict mitigation and problem solving skills
- Excellent written and verbal communication skills, including conversational Spanish
- Experience with community outreach and client advocacy
- Knowledge of program evaluation techniques including data collection and report writing

EXPERIENCE HIGHLIGHTS

Salvation Army, Austin, Texas

BSW Intern

9/19 – 12/19

- Performed intake casework, case-managed clients, assisted with employment program (homeless population)
- Collected baseline research data and produced summary report
- Co-facilitated a Life Skills group for 10 individuals facing homelessness

Texas Department of Protective and Regulatory Services

1/17 – 5/19

Runaway Hot Line Volunteer

- Provided telephone support and established empathic rapport with runaways
- Connected runaway teenagers with community resources as needed
- Completed ten hour training on risk assessment

Bridging Differences Camp

5/17 – 7/17

Camp Counselor

- Mentored and taught leadership skills to 12 elementary school girls during week-long camp
- Used conflict mediation skills to help girls resolve any interpersonal disagreements during camp
- Created and led self-esteem building activities for groups of 25 girls during recreation time

EDUCATION

The University of Texas at Austin, Steve Hicks School of Social Work

Anticipated 12/2019

Bachelor of Science in Social Work

COMMUNITY SERVICE

Johnston High School, Tutor

9/16 – 5/16

Alternative Learning Center, Tutor

9/15 – 9/16

AFFILIATIONS, CERTIFICATIONS, AND HONORS

Member, National Association of Social Workers

Chosen “2019 Volunteer of the Year,” Texas Department of Protective and Regulatory Services, Runaway Hot Line

LEADERSHIP

President, Social Work Council Steve Hicks School of Social Work, The University of Texas at Austin

9/18 – 9/19

Dean’s Ambassador, Steve Hicks School of Social Work, The University of Texas at Austin

9/18 – 9/19